



UNITED STATES PATENT AND TRADEMARK OFFICE

COMMISSIONER FOR PATENTS
UNITED STATES PATENT AND TRADEMARK OFFICE
WASHINGTON, D.C. 20231
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APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
09/929,798	08/14/2001	Charles H. Ferguson	4887-4002

CONFIRMATION NO. 2576

FORMALITIES LETTER



OC000000006570778

MORGAN & FINNEGAN, L.L.P.
345 Park Avenue
New York, NY 10154-0053

COPY OF PAPERS
ORIGINALLY FILED

Date Mailed: 09/18/2001

NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

Filing Date Granted

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The oath or declaration is missing.
A properly signed oath or declaration in compliance with 37 CFR 1.63, identifying the application by the above Application Number and Filing Date, is required.
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(e) of \$65 for a small entity in compliance with 37 CFR 1.27, must be submitted with the missing items identified in this letter.
- **The balance due by applicant is \$ 65.**

The application is informal since it does not comply with the regulations for the reason(s) indicated below.

The required item(s) identified below must be timely submitted to avoid abandonment:

- Substitute drawings in compliance with 37 CFR 1.84 because:
 - drawing sheets do not have the appropriate margin(s) (see 37 CFR 1.84(g)). Each sheet must include a top margin of at least 2.5 cm. (1 inch), a left side margin of at least 2.5 cm. (1 inch), a right side margin of at least 1.5 cm. (5/8 inch), and a bottom margin of at least 1.0 cm. (3/8 inch);

*A copy of this notice **MUST** be returned with the reply.*

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2001 SEP 21 A 8:17
MORGAN & FINNEGAN LLP



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Docket No. 4887-4002

IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

Applicant(s): Charles H. Ferguson et al.

Group Art Unit: TBA

Serial No.: 09/929,798

Examiner: TBA

Filed: August 14, 2001

For: Method and System For Integrating Network-Based Functionality Into Productivity Applications

RESPONSE TO "NOTICE TO FILE MISSING PARTS"

Commissioner for Patents
Washington, DC 20231

Sir:

In response to the NOTICE TO FILE MISSING PARTS OF APPLICATION--FILING DATE GRANTED dated 9/18/2001, Applicant(s) submit(s) herewith the following documents for appropriate action by the U.S. Patent and Trademark Office:

- ☒ Copy of Notice to File Missing Parts
- ☒ Executed Declaration
- ☐ Application Filing Fees
- ☐ a check in the amount of \$65.00
- ☒ Please charge the required fee of \$65.00 to deposit account no. 13-4500, Order No. 4887-4002.
- ☒ The Commissioner is hereby authorized to charge any additional fees which may be required by this paper, or credit any overpayment to Deposit Account No. 13-4500, Order No. 4887-4002. A DUPLICATE COPY OF THIS SHEET IS ATTACHED.

Respectfully submitted,
MORGAN & FINNEGAN, L.L.P.

Dated: February 19, 2002

By:

Arun Chandra
Registration No. 43,537

Correspondence Address:

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PATENT

Docket No. 4887-4002

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CERTIFICATE OF MAILING

Commissioner for Patents
Washington, DC 20231

Sir:

I hereby certify that the attached:

1. Response to Notice to File Missing Parts
2. Petition and Fee For Extension of Time
3. executed Combined Declaration Power and Attorney (9 pages)
4. Return Post Card

along with any paper(s) referred to as being attached or enclosed and this Certificate of Mailing are being deposited with the United States Postal Service on the date shown below with sufficient postage as first-class mail in an envelope addressed to the: Commissioner for Patents, Washington, D.C. 20231.

Respectfully submitted,
MORGAN & FINNEGAN, L.L.P.

Date: February 19, 2002

By: _____
Arun Chandra
Registration No. 43,537

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